

# Our COVID-19 safety measures



As your school's student portrait vendor, the health and safety of students, faculty and staff is our highest priority. We are confident that our protocols, which are in accordance with CDC guidelines, along with your school's efforts, will allow us to provide beautiful portraits of your children in a safe way.



## No paper handling

We have implemented new Bluetooth barcode scanning technology that eliminates the need to pass paper of any kind between school staff and students and our photographers.



## Color coded social distancing markers

Photographers will arrange a pattern of colored cones to communicate traffic patterns to facilitate social distancing. Students will have a clear understanding of where to enter and exit the photography space, and will maintain a minimum of 6 feet from photography staff at all times.



## Mask requirements

Students will not remove their masks until just before their photo is taken and will be instructed to put it back on before they walk away. Photographers will wear masks at all times while on school property.



## No physical contact

Our photographers will not touch students for any reason (such as fixing hair or clothing).



## Compliance with all school safety regulations

Our staff will comply with all school requests related to Covid-19 such as a temperature check upon arrival, providing personal information for contact tracing purposes, etc.



## Photographer hygiene training

All Coffee Pond Photographers have received extensive training addressing proper hygiene and mitigation of germ transfer. Photographers will alert Coffee Pond to any exposure to Covid-19, and information will be shared with clients when necessary.



## No group photos

In an effort to do our part to stem the spread of Covid-19, it is our company policy to adhere to state and federal social distancing guidelines while providing school portrait services this year. Unfortunately, traditional group or class photos do not allow for appropriate space between individuals.



## Cleaning and disinfecting

All equipment used will be thoroughly cleaned and disinfected after each Picture Day. Each photographer has been provided ample cleaning supplies as well as personal hand sanitizer, and has been instructed to use it frequently throughout portrait sessions.